

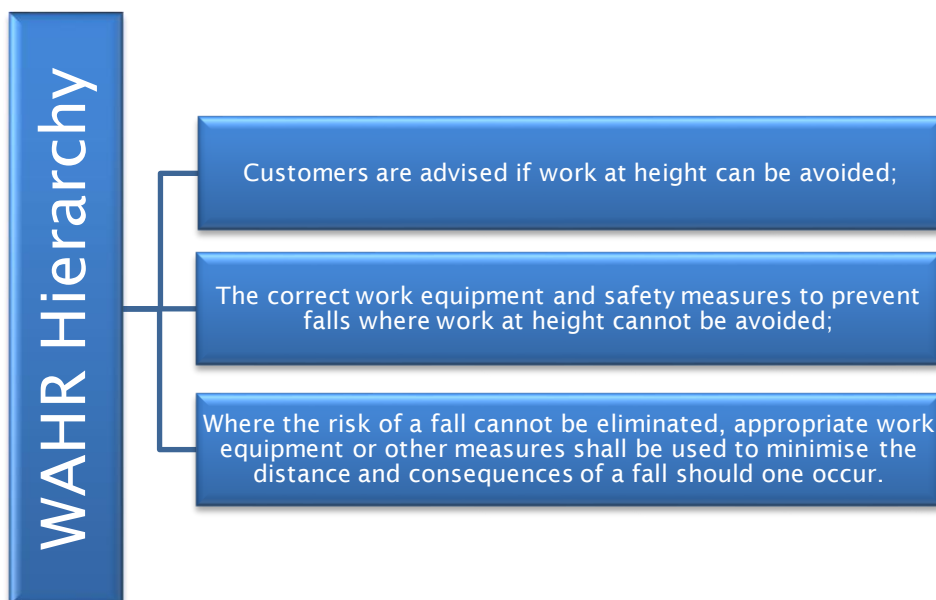
# WORK AT HEIGHT POLICY

The logo for TRAC International Ltd, featuring the word "trac" in a bold, lowercase, yellow sans-serif font, centered within a black diamond shape. The diamond is set against a background of a light grey grid pattern.

TRAC International Ltd and subsidiary companies (TRAC) have been providing work at height services since 1999. These services are subject to the relevant work at height regulations for areas in which TRAC operate (e.g. Work at Height Regulations 2005 and associated amendments). We understand that we have a duty to ensure that:

- all work at height is properly planned and organised;
- those involved in work at height are competent;
- the risks from work at height are assessed and appropriate work equipment is selected and used;
- the risks from fragile surfaces are properly controlled; and
- equipment for work at height is properly inspected and maintained.

In accordance with legislative requirements, TRAC will follow a specific hierarchy of control measures for work at height. Our customers have normally identified the need for working at height since they have approached us for our services. However, we shall ensure that any possible alternatives are discussed and the hierarchy below is followed when accepting such work.



All work at height activities shall be risk assessed in accordance with TRACPROC C08 - Hazard Identification and Risk Assessment. Factors to be taken into account include the work activities; equipment to be used; duration of the work, locations where the work is taking place including presence of hazards, working environment e.g. weather/lighting, condition/stability of existing work surfaces, physical capability of workers.

Rescue plans shall be created for rope access work at height jobs as required - see TRACPROC ENG 15 - Rope Access Safe Working procedure.

Working on or near such surfaces or passing across fragile surfaces shall be avoided. If it cannot be avoided, TRAC shall consider using fixed walkways or suitable working platforms with guard rails.

**For and on behalf of TRAC International and subsidiary companies:**

**Managing Director: K Stephen**

**Signature:**

A handwritten signature in blue ink, appearing to be the initials "KS" or similar, written over a faint grid background.

**Date: 1<sup>st</sup> February 2016**